



Networking Day for Departmental Administrators in History, Classics, Archaeology Philosophical and Religious Studies and Languages, Linguistics & Area Studies

**University of Leeds
Tuesday 8 February 2005
10:30-16:00
Lunch will be provided**

A chance to exchange experience and tips with fellow administrators

Topics

**Parallel Sessions: Working with Academics in your Discipline
Working with Students
IT Issues
Staff Development Needs
HE in the coming years**

**Organised by the Higher Education Academy Subject Centres for
Philosophical & Religious Studies,
Languages, Linguistics & Area Studies
History, Classics & Archaeology**

**For further information, please contact:
D.J.Lamb@leeds.ac.uk (PRS), S.Cameron@arts.gla.ac.uk (HCA),
E.J.Ashurst@soton.ac.uk (LLAS)**

See http://www.prs-ltsn.ac.uk/generic/admin_event/index.html

**and register for the event at:
http://www.prs-ltsn.ac.uk/generic/admin_event_reg.html**